

Repeat FOD Investigation Worksheet

Use this worksheet to identify and remove the root cause of repeat FOD.

Investigation #		Date Opened	
Investigation Lead		Area / Zone	

Trigger

Why was this investigation opened? (Check all that apply)

- ☐ Same category found 3+ times in the same zone within 30 days
- ☐ Same specific item found twice in the same zone within 30 days
- ☐ Single finding scored 8+ on the risk matrix
- ☐ Damage event occurred
- ☐ Audit finding

Finding Details

Item Description		Category	
Location (be specific)		Date/Time First Found	
Repeat Count			

Five Whys Analysis

Question	Answer / evidence
Why 1	
Why 2	
Why 3	
Why 4	
Why 5	

Root Cause

Corrective Action

Action Description		Owner	
Due Date			

Verification

Verification Method		Verified By	
Verification Date		Result (Effective / Not Effective / Partial)	